

# Application Procedure

Since opening in 1989, the Hiroshima City Museum of Contemporary Art has regularly held an open-call exhibition designed to support the creative activities of artists. Over the years, the exhibition has been revamped on several occasions to provide visitors with an enhanced viewing experience. The most recent iteration was launched in 2023 under the title "Hiroshima MoCA FIVE."

For the 2025-26 edition, five artists will be selected by the museum's curators and a panel of judges, and invited to produce and display their works in a museum-supported exhibition.

#### Submission Outline

## Theme"Memories"

- The theme of Hiroshima MoCA FIVE 25/26 is "memories." Memories are closely connected to personal experiences, environments, and history, and they are open to a wide range of interpretations. We look forward to your proposal for a work imbued with creative freedom and ambitious expression in accordance with the event theme.
- There are no restrictions regarding media or material. Painting, sculpture, video, installation, performance, and other media are acceptable, as are wood, metal, ceramic, and other materials.
- O All works, with the exception of performance pieces, must be displayed throughout the exhibition period. Performance-based works should be staged on the first day of the exhibition and designed in such a way that visitors can view them for the remainder of the event.

- $\bigcirc$  Each artist or group is only allowed one proposal.
- The proposal must be for an original and never before exhibited work.
- The door to the museum's loading dock is approximately 2.7 meters wide and 4 meters high. For especially large or heavy works, please contact us in advance. In addition, please ensure that the work and display means are feasible and safe.
- Selected works will be exhibited in Gallery B-2 and B-3.

#### How to Apply

Download the application guidelines and application form from the following website: <u>https://www.hiroshima-moca.jp/project/on-going-project/hiroshima-moca-five-25\_26</u> After filling out the forms, submit them online or by post. Direct submissions will not be accepted.

#### A. Applying online

Fill out the online application form. Convert your application form [required] and portfolio [optional] to PDFs (app. 3MB per file) and upload them.

\* Please note that the uploading process may take some time depending on the internet environment and volume of data. Please be sure to wait until the transmission completion screen appears.

#### ① Completed application form [required]

After filling out the required information, please title your file with your name followed by the words "application form" in parentheses (three A4-size pages).

② Portfolio of past works [optional]

No more than 5 pages of A4 size. Please submit the file name as "Artist Name (Portfolio)". If you wish to submit past work materials in video format, please refer to the submission instructions below.

\* Submitting videos

 $\odot Upload$  your video online and include the URL and password required to view it in the comment field.

 $\odot$ Videos must be available for viewing throughout the application and review period.  $\odot$ Videos should be no longer than three minutes.

 $\odot$ When submitting more than one video, please use file names, etc., to clearly distinguish between the proposed work and past works.

#### B. Applying by post

Please submit the following unstapled documents:

① Completed application form [required]

Fill out the required information and print it out on three A4-size pages. If you wish to submit a video of the proposed work, please refer to the submission guidelines below.

② Portfolio of past works [optional]

Please submit no more than five A4-size, single-sided pages. Write your name and serial number in the upper right corner of each page. If you wish to submit materials related to past works in a video format, please refer to the submission guidelines below.

- \* Submitting videos
  - $\odot Please$  write your name on the DVD, USB stick or other video media and submit it.  $\odot Videos$  should be no longer than three minutes.
  - ◎When submitting more than one video, please use file names, etc., to clearly distinguish between the proposed work and past works.
  - $\hfill O$  You may also upload the video online and submit the URL and password needed to view it with your documents.
- \* Submitted documents, reference materials, and recording media will not be returned.
- \* Please send your package using a method that allows you to track the delivery status.

#### Postal address:

*Hiroshima MoCA FIVE 25/26 Hiroshima City Museum of Contemporary Art 1-1 Hijiyama-koen, Minami-ku, Hiroshima 732-0815* 

#### Notes on the Application Process

- O Applicants must complete the licensing process required for any third-party rights to music, photographs, trademarks, etc., used in the work in advance.
- The copyright of the work belongs to the applicant. However, the museum retains the right to photograph the exhibited work, and publish images of it in printed materials and on websites made by the museum. The museum may also use images of the work for publicity purposes, on the condition that the applicant agrees to such use. Visitors to the exhibition will be allowed to take photographs of the exhibited works in the galleries, and to disseminate them on social media, etc. If you have any objection to this, please notify us when you submit your application.

- While every effort is made to carefully handle each of the selected works, the museum will not be held responsible for any damage that may occur.
- O Personal information provided at the time of application will only used for the purposes deemed necessary for this exhibition.

#### **Application Period**

Your application must arrive at the museum between Sunday, June 1 and Friday, July 25, 2025.

#### Eligibility

Anyone is free to apply.

#### Participating Fee

No fee is required.

#### Selection Process

Proposals will be screened by museum curators and a judging panel. The special judging panel will be overseen by Hiroyuki Hattori (Associate Professor, Graduate School, Tokyo University of the Arts; Director, Aomori Contemporary Art Centre [ACAC]).

Results will be announced on the museum's website in early October, 2025.

#### Awards

- O Five artists (or groups) will be selected. Each award includes 400,000 JPY.
- The Hiroshima City Museum of Contemporary Art Award and the Special Judging Panel Award: These awards will be presented to one artist or group by the judges after the works are installed. Each award includes 200,000 JPY.
- O Images of the exhibition will be provided to the selected artists.

#### Making the Exhibition

- O Artists will discuss the manner in which their work will be exhibited with the museum curators.
- O Artists (or someone appointed by the artist) will be responsible for installing and dismantling the work with some assistance from the museum.
- Artists are responsible for preparing the necessary equipment to exhibit their work; i.e., frames, pedestals, video equipment, etc.
- O The museum will provide information on local hotels if the artist needs to stay in Hiroshima during the installation period. Please contact the museum in advance.
- As a general rule, installation and display work will be carried out between Mon., Dec. 15 and Fri., Dec. 19, 2025 from 9:00AM to 5:00PM. Large materials and noisy work will be carried on Mon., Dec. 15, when the museum facility is closed. Moreover, the removal of materials will be carried out on Sun., March 1, 2026 from 5:00PM to 9:00PM, and Mon. March 2, 2026 from 9:00AM to 5:00PM.

#### **Exhibition Period**

### Sat., December 20, 2025-Sun., March 1, 2026

○ A relay-style gallery talk with the exhibiting artists will be held on the first day of the exhibition.

#### Inquiries

For more information, please contact us via the museum website: https://www.hiroshima-moca.jp/form/contact

Hiroshima City Museum of Contemporary Art Hiroshima MoCA FIVE 25/26

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